

# Agenda

**MEETING: CHIEF OFFICERS APPOINTMENTS COMMITTEE**

**VENUE: MEETING ROOM 2, COUNTY HALL,  
NORTHALLERTON**

**DATE: Thursday, 12 August 2004 at 10.30 am**

## Business

1. Minutes of the meeting held on 26 April 2004. **(Pages 5 to 6)**
2. Exclusion of the public from the meeting during consideration of item 3 on the agenda on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 1 of Part 1 of Schedule 12A to the Local Government Act 1972.
3. To consider Chief Officers Terms and Conditions of Employment a report of the Head of Personnel Services. **(Pages 7 to 9)**
4. Any other business that the Chairman agrees should be considered as a matter of urgency due to special circumstances.

STEPHEN KNIGHT  
Head of Committee Services

County Hall  
NORTHALLERTON

3 August, 2004  
JW/ALJ

### **NOTES:**

- (a) Members are reminded of the need to consider whether they have any personal or prejudicial interests to declare on any of the items on this agenda and, if so, of the need to explain the reason(s) why they have any personal interest when making a declaration.

The relevant Committee Administrator, Monitoring Officer or Deputy Monitoring Officer (the Head of Committee Services) will be pleased to advise on interest issues. Ideally their views should be sought as soon as possible and preferably prior to the day of the meeting, so that time is available to explore adequately any issues that might arise.

**keep north yorkshire together**

Enquiries relating to this agenda please contact Jane Wilkinson **Tel: 01609 780780 Ext 3218**  
**Fax: 01609 532343 or e-mail [committee@northyorks.gov.uk](mailto:committee@northyorks.gov.uk) (or 0800 220617 after office hours)**

(b) Coffee will be available in the Members' Room a quarter of an hour before the meeting. Will Members please help themselves.

(c) **EMERGENCY PROCEDURES FOR MEETINGS**

**FIRE**

The fire evacuation alarm is a continuous Klaxon. On hearing this you should leave the building by the nearest safe fire exit. From Meeting Room 2 this is either the main entrance stairway or the staircase outside Meeting Room 3. Once outside the building please proceed to the fire assembly point outside the main entrance

Persons should not re-enter the building until authorised to do so by the Fire and Rescue Service or the Emergency Co-ordinator.

An intermittent alarm indicates an emergency in nearby building. It is not necessary to evacuate the building but you should be ready for instructions from the Fire Warden.

If you discover a fire, you should sound the alarm and then dial 9-999 asking the Fire Brigade to come to the main County Hall Building, Northallerton. You should then dial 0 and inform the switchboard as to where the fire is.

There are alarm points at each end of the Meeting Room corridor – and at the main stairway.

**ACCIDENT OR ILLNESS**

First Aid treatment can be obtained by telephoning Ex 2919 which is the Occupational Health and Safety Section.